



THE OHIO EDUCATIONAL OUTREACH FOUNDATION BOARD MEETING
MINUTES
29 JULY 2013
1330-1430

Meeting held at: Universal Technology Corporation, 1270 North Fairfield Road, Beaver creek OH.

Members Present:

Dr Doug Hutchens, President

Linda Lange, Treasurer

Dann Andrews, WPAFB Liaison

Major General Ed Mechenbier

Dr Vince Russo

Ms Sheila Wallace

Mr Lyle Lockwood

Unable to Attend:

Dr Howard Bethel

Ms Kathy DeMolet

President Doug Hutchens welcomed members and asked everyone to introduce themselves.

Mr Dann Andrews, WPAFB Educational Outreach, gave an update on his office's activities over the past year (See Attached Slides). Dann discussed reductions in his overall operating budget as well as the potential closure of the STARBASE facility. At the same time, the educational outreach activities continue to grow supporting numerous schools across the state of Ohio. Discussion took place on the effect the furlough is having on some of the volunteers making it difficult to get support for some of the events. It was also noticed that there had been a decline in the number of students participating in science fairs but in other activities such as the lego competition, the numbers were going up.

Linda Lange, Treasurer, gave a report on the 2012 tax audit and results. All transactions were found to be in order for the organization (See Attached Report). Unofficially the tax auditor suggested that two members sign the checks rather than just the Treasurer. It was noted that some of the major donors to the organization have decided to reduce their donations for 2013. Therefore, more outreach is needed to the business and community leaders throughout Ohio to solicit for funds. A brochure has been developed that can be used to get the word out on the activities of The Ohio Educational Outreach Foundation. A list of potential members to receive this brochure was reviewed and additional organizations were added (See Attached List). It was recommended, where possible, that Board members help pass these brochures on to their business acquaintances and/or write a personal note to solicit donations. Linda will provide material to Board members as required. Additionally, it was recommended that we should offer to visit any organization interested in donating and provide an overview briefing of the Foundation's activities.

Additionally, it was suggested that local political leaders and community leaders be invited to the base for an Open House of the Educational Outreach Office. General Ed Mechenbier will issue this invite once Dann Andrews coordinates the date. At that time, Board members would also be present to discuss the activities and help spread the word of the good work being done to promote STEM through K-12 grade students.

Current membership was discussed and members updated their contact info. Connie Jensen is no longer a member of the Board leaving a seat open. Doug Hutchens recommended Mr Tom Wells, Retired SES and former Director of the 711th Human Performance Wing, be invited to join the Board. All members agreed and a letter of invite has been issued to Mr Wells.

Members also discussed the frequency of meetings. While the charter calls for an annual meeting the group thought meeting more frequently would be good especially in light of the upcoming open house as well as the onset of an active drive to solicit donations. Next meeting will probably occur in the fall time frame.

Meeting lasted approximately 90 minutes.

Approved.
/signed/

R. Douglas Hutchens, PhD
President
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