



**THE OHIO EDUCATIONAL OUTREACH FOUNDATION BOARD MEETING
MINUTES
18 October 2018**

Meeting held at: Universal Technology Corporation, 1270 North Fairfield Road, Beavercreek OH.

Members Present:

Mr. Wendell Banks, President
Mr. Tom Wells, Vice President
Ms. Linda Lange, Secretary/Treasurer
Dr. Vince Russo
Ms. Shiela Wallace
Ms. Eileen Austria
Mr. Dann Andrews, WPAFB Liaison

Unable to Attend:

Mr. Ed Mechenbier
Mr. Lyle Lockwood

GENERAL DISCUSSION:

Wendell Banks welcomed members and asked for a vote to fill the position vacated by Kathy Demolet. Dr Russo had nominated Mr. Bill Kugel, retired civil servant AFLCMC. The group unanimously voted to accept this nomination. Linda Lange took an action item to prepare a formal letter to notify Mr. Kugel of his appointment.

Mr. Banks asked if there was any old business for discussion prior to starting into the agenda which there was not.

WPAFB EDUCATIONAL OUTREACH OFFICE:

Mr Dann Andrews, WPAFB Educational Outreach, gave an update on his office's activities over the past year. A handout was provided to all members. As the slides contain a video and is an extremely large document, it is not being retransmitted. However, if anyone would like a copy of that or the video, please let Linda know. Briefing concentrated on the status of the Wizards of Wright (WOW) program discussing the vast requests for WOW demos in the classroom. Dann showed a video that reflects all the changes to the WOW Program and identified the four new flights of WOW – WOW in the Classroom; WOW on Wheels; WOW DIY; and WOW TV. Dann discussed that they are having issues with their volunteer base from WPAFB – they are losing individuals who no longer have the time to perform this duty. After Dann's presentation the following discussion occurred:

- Concerning the volunteer issue, Dann was asked if he had considered the retired civil service and military community. Dann indicated they currently utilize active duty civilians and military, but could look into retirees. The issue is that any volunteer needs to be background checked to be around children. Dr. Russo mentioned that these checks can be performed for \$70 per person and perhaps it could be something the Foundation could support. Shiela also offered to send a request to the Air Force Association members to perhaps gain some new candidates. Eileen Austria asked about retired teachers? All good options and ideas to be considered. Members also asked if one or two volunteers go out per demo – the answer is one but at times, there may be two if someone is shadowing to learn how to do the demo.
- Eileen asked if the video had been distributed to public and private schools within the area. Dann indicated it had – they use their mass distribution list when publicizing the programs his office offers.
- Dr Russo asked if Dann had considered going to Think TV to post. Dann indicated they had some discussion but not to post video. He would revisit that idea.
- Shiela asked about sharing the video with the student teachers at Wright State University – she indicated she can help Dann get that distributed and possibly get volunteers.
- Shiela also discussed that Spectrum had a soft opening of a new TV station and in January will go to the real opening and are looking for ways to showcase activities in this area. Shiela thought this would be an ideal candidate and can help Dann make the connections. Discussion also took place about possibly looking into Living Dayton TV.
- Tom Wells asked if they have plans to film some of the demonstrations that are actually being done in the classroom? Dann indicated yes they want to do that but they have to ensure all kids that would be on camera have signed released forms, etc. The group felt it would make the demos on tape very dynamic.

During Dann's presentation he discussed STARBASE and associated activities indicating STARBASE is one of the top funded schools in the country.

TREASURY REPORT:

Linda Lange, Treasurer, provided report. Previous information had been provided on historical spending and during meeting, donations for 2018 were discussed as well as funds needed to support the 2019 FIRST Lego League state championship which is the major event sponsored by the WPAFB Educational Outreach Office. For the most part, the treasury has remained steady at a minimum balance of \$100K. It is anticipated that trend will continue. According to the by-laws, the Vice President (Tom Wells) serves as the Chairman of the Budget Committee and works to develop operating budget. It was agreed that Linda (member of Budget Committee) and Tom would meet within the next week or so to develop potential budget that can be placed before the Board for approval. During the spring 2019 meeting, the budget will be presented for the following year.

NEW BUSINESS:

Dr Russo mentioned The Engineering and Science Foundation grant sponsored by the Dayton Foundation that might be something that the OEOF could look into. Linda and Dann will look at this to see if it is something to consider applying for.

Wendell brought up the frequency of holding meetings. Currently, only one meeting per year is required by the by-laws. The group decided it would be appropriate to hold a spring and fall meeting. The next meeting will most likely be held in June. At the beginning of 2019, Linda will query members on availability.

Meeting lasted approximately 60 minutes.

ACTION ITEMS:

Actions for Board Members:

1. Linda Lange to prepare letter for Wendell Banks' signature to welcome Bill Kugel.
2. Dann may be in contact with members on ideas discussed on increasing volunteers to support WOW.
3. Linda and Tom will meet to prepare 2019 budget for use during this transitional year with the plan for an approved budget to be voted on in June 2019 for the following year.

(Note: meeting scheduled for 26 Oct 18.)

Approved.



WENDELL BANKS

President

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