



**THE OHIO EDUCATIONAL OUTREACH FOUNDATION BOARD MEETING
MINUTES
21 January 2025**

Members Present:

Mr. Tom Wells, President
Ms. Janet Sokalski, Treasurer
Ms. Shiela Wallace
Maj Gen Ed Mechenbier (virtual)

Members Absent:

Mr. Bill Kugel, Vice President
Ms. Fran Duntz
Dr. Vince Russo

Guest Present:

Mr. Dan Andrews, Wright-Patt Educational Outreach (WPEO) Lead

Welcome & Introductions: The meeting was held at the offices of Dayton Aerospace and was called to order at 1 pm. Mr. Wells welcomed the attendees and introduced them to the new OEOF Treasurer, Ms. Sokalski. Although Ms. Linda Lange is now in FL and unable to attend today's meeting, she is still working with Ms. Sokalski to fully transition the Treasurer responsibilities. It was determined that, despite 3 absences, a quorum (>50%) was present to permit the Board to conduct business.

WPEO Update: Mr. Andrews provided an update on the WPEO activities and metrics. See the attached presentation for more details.

Budget Review & Approval: Mr. Wells reviewed the 2024 Budget with actual income and expense through 18 Dec 2024. The 2024 results and proposed 2025 budget was summarized on the attached presentation slides and further explained via a handout provided to the attendees.

The Budget includes a quarterly stipend of \$500 to be paid to the Foundation's Treasurer, based on the demands placed upon this individual.

Action: Ms. Wallace moved that the 2025 budget be approved, Ms. Sokalski seconded the motion. The Directors present unanimously voted to approve the proposed 2025 budget.

Meetings with PNC Bank: Mr. Wells updated the Directors about meetings he held with PNC Bank with Ms. Lange and Ms. Sokalski. He and Ms. Sokalski now have signature authority for the OEOF accounts. Mr. Wells and Ms. Sokalski also have (cash-back) credit cards linked to the account. An interest-bearing money market account was opened at PNC Bank on 24 Oct 2024. Follow-up meetings were held to learn more about services that PNC Bank can provide to better integrate and secure the OEOF accounts.

Potential Changes to Banking Services: Mr. Wells discussed options to use PNC Bank's services to receive payments and provide enhanced checking account security.

Action: After discussing fees and processes, the Board agreed with the recommendation to continue use of existing procedures in view of the cost of the additional services.

New Business: Mr. Wells reminded the Directors that we are still seeking at least two new Board members, one of whom will be willing to serve as the Foundation Secretary. Ms. Wallace and Mr. Andrews provided the name a few potential individuals; ***Mr. Wells asked that they inquire to see whether these individuals are interested in participating.*** The demands are not great—about three meetings per year. The Board briefly discussed the challenge of selling the used/excess Lego kits using E-Bay. ***Mr. Andrews will determine how many sets are available to sell and Mr. Wells will follow-up on the options available to execute the sales.***

ACTION ITEMS: *See bold-faced italic text above.*

NEXT MEETING: Friday, 18 July 2025

Approved.

// signed T. Wells – 21 Jan 2025 //

TOM WELLS

President

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OEOF Presentation Slides

WPEO Presentation Slides